



Montgomery County ESD No. 10 Magnolia Fire Department

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DATE: September 24th, 2025

THE BOARD OF COMMISSIONERS OF MONTGOMERY COUNTY EMERGENCY SERVICES DISTRICT NO. 10 (the "District") met in a **Regular Session**, open to the public, at the Magnolia Fire Department, Station 181, 18215 Buddy Riley Blvd, Magnolia, Texas 77354 on Wednesday, September 24th, 2025, at 3:30 p.m. inside the boundaries of the District.

AGENDA ITEM:

1. Call meeting to order.

At 3:30 p.m., Commissioner Smith called to order the Regular Meeting of the Montgomery County Emergency Services District #10 (the "District"), and the roll was called of the duly appointed officer's to-wit:

2. Roll Call, Pledge of Allegiance, Pledge of Texas, and Invocation.

Larry Smith	President	Present
Charles McDonald	Vice President	Present
Kelly Violette	Secretary / Treasurer	Present
Dr. Todd Stephens	Board Member	Present

4 Commissioners were present, thus constituting a quorum.

Also present were Fire Chief Terry Colburn; Assistant Chief of Administration Jason Herrman; Division Chief of Logistics Chris Thornton; Captain of Emergency Preparedness Bryan Perry; Administrative Assistant Joanna Padilla; Randall Parr, CPA; Ryan Fortner from Revenue Management Services; and other Department Officers and Staff.

- 3. To receive Public Comment. Texas law and District policy establish that members of the public may offer comments on any subject of concern to the public. District policy establishes time limits to address the Board: 3 minutes for items on the agenda, 2 minutes for items not on the agenda, or 1 minute if the person has spoken on the same topic at any of the two preceding meetings. Anyone who interrupts the meeting intending to prevent or disrupt the Board from conducting the meeting by interjecting comments after the Public Comment item has concluded are subject to removal from the meeting and premises under Texas law after receiving reasonable warning from the presiding officer.**

No public comments were received.

- 4. To address sales tax matters, including reviewing monthly sales tax information.**

Ryan Fortner from Revenue Management Services presented his findings for September. The district received \$918,131.24, an 8.6% increase from September 2024, when it received \$845,522.75. Currently, the department has collected 94.45% of the expected budget, totaling \$11,108,764.79, compared to the \$11,400,000 allocated for the year. The district has yet to receive any sales tax collected from the recently opened Lowe's. Upon further investigation, Mr. Fortner has learned that they have been collecting 8.25% in sales tax on purchases; however, they have not applied for their sales tax permit. Once permitted, the department is expected to receive a lump sum of the owed sales tax, and continue to do so regularly.

No action was taken.

- 5. To receive and approve financial matters, including depositories, audits, Investment Policy, tax reports, and investments, including approval of District expenses and bills, and financial transfers.**

District CPA Randall Parr presented bills for review and approval.

After further review, Commissioner McDonald motioned to approve payment of the district bills. Commissioner Violette seconded the motion, which was approved unanimously, 4 to 0.

6. To review, discuss, and take any necessary action on amendments to the District 2025 Budget.

District CPA Randall Parr presented an amended budget for fiscal year 2025 for board review and approval. After further cuts in spending, an additional \$2.269 million was added to the cash flow.

After further review, Commissioner Violette motioned to approve the amended budget for fiscal year 2025. Commissioner McDonald seconded. The motion was approved 4 to 0

7. To receive a report from the Fire Chief and staff regarding Fire Department activities and operations.

Fire Chief Terry Colburn had the following to report:

- An update on the total runs made by the department was given.
- The Department's Strategic Planning had massive feedback, both internally and externally. The results will be thoroughly reviewed and shared with the department's members.
- The department's five-year strategic plan is being developed.

No action was taken.

The Board agreed to enter into Closed Session at 4:55 pm on the following agenda item:

8. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.

The Board reconvened the Open Session at 6:01 pm:

The Board moved to address item # 8

9. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.

A motion to accept the mediator's offer as discussed in closed session was made by Commissioner Stephens, and Commissioner Violette seconded. The motion was approved 4 to 0.

10. To review and act on scheduling District meetings and items to be added to meeting agendas.

October 08, 2025, at 3:30 pm

October 22, 2025, at 3:30 pm

11. Adjournment.

With no further business to discuss, the Board unanimously agreed to adjourn the meeting at 6:02 p.m.