



Montgomery County ESD No. 10 Magnolia Fire Department

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DATE: December 4, 2025

THE BOARD OF COMMISSIONERS OF MONTGOMERY COUNTY EMERGENCY SERVICES DISTRICT NO. 10 (the "District") met in a **Regular Session**, open to the public, at the Magnolia Fire Department, Station 181, 18215 Buddy Riley Blvd, Magnolia, Texas 77354 on Thursday, December 4th, 2025, at 10:00 a.m. inside the boundaries of the District.

AGENDA ITEM:

1. Call meeting to order.

At 10:00 a.m., Commissioner Smith called to order the Regular Meeting of the Montgomery County Emergency Services District #10 (the "District"), and the roll was called of the duly appointed officers to-wit:

2. Roll Call, Pledge of Allegiance, Pledge of Texas, and Invocation.

Larry Smith	President	Present
Charles McDonald	Vice President	Present
Kelly Violette	Secretary/Treasurer	Present

3 Commissioners were present, thus constituting a quorum.

Also present were Fire Chief Terry Colburn; Assistant Chief Jason Herrman; Administrative Assistant Joanna Padilla; District Legal Counsel Krystine Ramon of Coveler & Peeler, PC; Randall Parr, CPA; District Human Resources Consultant Angela Zacharias from Organizology LLC; Joe Mark Robinson from R Group Realtors; and other Department Officers and Staff.

- 3. To receive Public Comment. Texas law and District policy establish that members of the public may offer comments on any subject of concern to the public. District policy establishes time limits to address the Board: 3 minutes for items on the agenda, 2 minutes for items not on the agenda, or 1 minute if the person has spoken on the same topic at any of the two preceding meetings. Anyone who interrupts the meeting intending to prevent or disrupt the Board from conducting the meeting by interjecting comments after the Public Comment item has concluded are subject to removal from the meeting and premises under Texas law after receiving reasonable warning from the presiding officer.**

No public comments were received.

- 4. To receive and approve financial matters including depositories, audits, Investment Policy, tax reports and investments including approval of District expenses and bills and financial transfers.**

District CPA Randall Parr presented district bills for review and approval.

Commissioner Violette motioned to approve the payment of district bills, and Commissioner McDonald seconded the motion. The motion was approved 3 to 0.

- 5. To review and act on employment/personnel issues, including policies, handbooks, procedures, hiring, firing, retention, compensation, benefits, scheduling, complaints and discipline of District employees, including administrative staff, fire suppression staff, executive staff and Fire Chief.**

No action was taken at this time.

The Board moved to address item # 10

10. To review and act on scheduling District meetings and items to be added to meeting agendas.

December 17, 2025, at 3:30 pm

The Board agreed to enter into Closed Session at 10:42 a.m. on the following agenda item(s):

- 6. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.**
- 7. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.**

The Board did not go into closed session on the following agenda item.

- 8. To meet in Closed Session pursuant to Government Code §551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or a charge against an officer or employee, including the District administrative staff, executive staff and Fire Chief. Any employee the subject of review will be given the opportunity to request Open Session discussion of the matters if they are present at the meeting.**

The Board reconvened Open Session at 11:59 a.m.

- 9. To review, discuss, and take action on real estate matters.**

No action was taken.

11. Adjournment.

With no further business to discuss, the Board unanimously agreed to adjourn the meeting at 11:00 a.m.