



Montgomery County ESD No. 10 Magnolia Fire Department

18215 Buddy Riley ♦ Magnolia, Texas 77354
Office (281) 356-3288 ♦ Facsimile (281) 356-1572
magnoliafire.org ♦ magnoliaesd.org ♦ mfd@magnoliafire.org



DATE: October 22, 2025

THE BOARD OF COMMISSIONERS OF MONTGOMERY COUNTY EMERGENCY SERVICES DISTRICT NO. 10 (the "District") met in a **Regular Session**, open to the public, at the Magnolia Fire Department, Station 181, 18215 Buddy Riley Blvd, Magnolia, Texas 77354 on Wednesday, October 22nd, 2025, at 3:30 p.m. inside the boundaries of the District.

AGENDA ITEM:

1. Call meeting to order.

At 3:30 p.m., Commissioner Smith called to order the Regular Meeting of the Montgomery County Emergency Services District #10 (the "District"), and the roll was called of the duly appointed officers to-wit:

2. Roll Call, Pledge of Allegiance, Pledge of Texas, and Invocation.

Larry Smith	President	Present
Charles McDonald	Vice President	Present
Dr. Todd Stephens	Board Member	Present

3 Commissioners were present, thus constituting a quorum.

Also present were Fire Chief Terry Colburn; Assistant Chief Jason Herrman; Division Chief of Logistics Chris Thornton; Captain of Emergency Preparedness Bryan Perry; Administrative Assistant Joanna Padilla; District Legal counsel Krystine Ramon of Coveler & Peeler, PC; Randall Parr, CPA; District human resources consultant Angela Zacharias from Organizology LLC; Ryan Fortner from Revenue Management Services; and other Department Officers and Staff.

3. To receive Public Comment. Texas law and District policy establish that members of the public may offer comments on any subject of concern to the public. District policy establishes time limits to address the Board: 3 minutes for items on the agenda, 2 minutes for items not on the agenda, or 1 minute if the person has spoken on the same topic at any of the two preceding meetings. Anyone who interrupts the meeting intending to prevent or disrupt the Board from conducting the meeting by interjecting comments after the Public Comment item has concluded are subject to removal from the meeting and premises under Texas law after receiving reasonable warning from the presiding officer.

No public comments were received.

4. To address sales tax matters, including reviewing monthly sales tax information.

Ryan Fortner from Revenue Management Services presented his monthly sales tax report. The District received \$879,166.12 in sales tax allocations for October. According to Mr. Fortner's findings, the State of Texas is currently auditing Lowe's stores, as 22 locations have also failed to remit their sales tax.

No further action was taken.

5. To receive and approve financial matters, including depositories, audits, Investment Policy, tax reports, and investments, including approval of District expenses and bills, and financial transfers.

District Bookkeeper Randal Parr presented his monthly financial report and department bills for payment. Of note, there is a large debt payment in December totaling \$330,420.16.

Upon further review, Commissioner McDonald motioned to pay the District bills, which Commissioner Stephens seconded. The motion was approved 3 to 0.

Assistant Chief Jason Herrman requested board approval to allow the district to assist the MVFD in closing its accounts. ***After further discussion, Commissioner McDonald motioned to approve funding not to exceed \$5,000 to the MVFD for closing their accounts. Commissioner Stephens seconded the motion, which was approved 3 to 0.***

The Board chose not to enter into Closed Session.

6. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.

7. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.

8. To review, discuss and take action on real estate matters.

No action was taken.

9. To review and act on scheduling District meetings and items to be added to meeting agendas.

November 19, 2025, at 3:30 pm

10. Adjournment.

With no further business to discuss, the Board unanimously agreed to adjourn the meeting at 4:04 p.m.