



Montgomery County ESD No. 10 Magnolia Fire Department

18215 Buddy Riley ♦ Magnolia, Texas 77354
Office (281) 356-3288 ♦ Facsimile (281) 356-1572
magnoliafire.org ♦ magnoliaesd.org ♦ mfd@magnoliafire.org



DATE: January 07, 2026

THE BOARD OF COMMISSIONERS OF MONTGOMERY COUNTY EMERGENCY SERVICES DISTRICT NO. 10 (the "District") met in a **Regular Session**, open to the public, at the Magnolia Fire Department, Station 181, 18215 Buddy Riley Blvd, Magnolia, Texas 77354 on Wednesday, January 7th, 2026, at 3:30 p.m. inside the boundaries of the District.

AGENDA ITEM:

1. Call meeting to order.

At 3:30 p.m., Commissioner Smith called to order the Regular Meeting of the Montgomery County Emergency Services District #10 (the "District"), and the roll was called of the duly appointed officers to-wit:

2. Roll Call, Pledge of Allegiance, Pledge of Texas, and Invocation.

Larry Smith	President	Present
Charles McDonald	Vice President	Present
Jeffrey Cunningham	Vice Secretary/Treasurer	Present
Dr. Todd Stephens	Board Member	Present

4 Commissioners were present, thus constituting a quorum.

Also present were Fire Chief Terry Colburn; Assistant Chief Jason Herrman; Executive Assistant Joanna Padilla; District Legal Counsel Krystine Ramon of Coveler & Peeler, PC; Randall Parr, CPA; District Human Resources Consultant Angela Zacharias from Organizology LLC; Joe Mark Robinson from R Group Realtors; Landon Newton from Government Capital; and other Department Officers and Staff.

- 3. To receive Public Comment. Texas law and District policy establish that members of the public may offer comments on any subject of concern to the public. District policy establishes time limits to address the Board: 3 minutes for items on the agenda, 2 minutes for items not on the agenda, or 1 minute if the person has spoken on the same topic at any of the two preceding meetings. Anyone who interrupts the meeting intending to prevent or disrupt the Board from conducting the meeting by interjecting comments after the Public Comment item has concluded are subject to removal from the meeting and premises under Texas law after receiving reasonable warning from the presiding officer.**

No public comments were received.

- 4. To receive a report from the District Bookkeeper.**

District CPA Randall Parr will present his financial report at the upcoming board meeting.

No further action was taken.

- 5. To receive and approve financial matters, including depositories, audits, Investment Policy, tax reports, and investments, including approval of District expenses and bills, and financial transfers.**

Randall Parr presented district bills totaling \$911,796.06 for review and approval. The check run included a large loan payment of \$746,791.42.

Commissioner McDonald motioned to approve the payment of district bills, and Commissioner Stephens seconded the motion. The motion was approved 4 to 0.

6. To review and act on improvements, repairs, maintenance, and construction of facilities, including but not limited to permits, utilities, architectural/engineering services, selection of contractors, approval of costs/budgets, and payment of construction-related bills.

Assistant Chief Jason Herrman provided updates on Station 182's construction. Recently had a site visit with LAW Construction and will have a meeting to secure the guaranteed maximum price. Construction is estimated to begin sometime in March 2026.

No further action was taken.

7. To review and act to approve the purchase, funding, financing, and payment for capital assets, including construction, vehicles, fire-fighting apparatus and equipment, and for non-capital items and expenses.

No action was taken at this time.

8. To receive a report from Fire Chief and staff regarding Fire Department activities and operations.

Fire Chief Terry Colburn will present his report at the upcoming board meeting.

No further action was taken.

9. To review, discuss, and act on the disposition of surplus and/or salvage property.

No action was taken at this time.

10. To review and act on employment/personnel issues, including policies, handbooks, procedures, hiring, firing, retention, compensation, benefits, scheduling, complaints, and discipline of District employees, including administrative staff, fire suppression staff, executive staff, and Fire Chief.

No action was taken at this time.

The Board agreed to enter into Closed Session at 3:49 p.m. on the following agenda item(s):

11. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.

12. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.

The Board chose not to enter into Closed Session on the following agenda item(s):

13. To meet in Closed Session pursuant to Government Code §551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or a charge against an officer or employee, including the District administrative staff, executive staff and Fire Chief. Any employee the subject of review will be given the opportunity to request Open Session discussion of the matters if they are present at the meeting.

The Board reconvened Open Session at 5:08 p.m.

14. To review and act on real estate matters, including but not limited to purchase, sale, lease, utilities, encumbrances, easements, resolutions, and other matters related to real property transactions, including engagement of realtor(s)/broker(s) and acquisition financing.

No action was taken.

15. To review and act on scheduling District meetings and items to be added to meeting agendas.

January 27, 2026, at 3:30 p.m.

16. Adjournment.

With no further business to discuss, the Board unanimously agreed to adjourn the meeting at 5:12 p.m.

X

Commissioner Larry Smith
President

X

Commissioner Charles McDonald
Vice President