Montgomery County ESD No. 10
Magnolia Fire Department
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DATE: July 15, 2026

THE BOARD OF COMMISSIONERS OF MONTGOMERY COUNTY EMERGENCY SERVICES DISTRICT No. 10 (the "District") met in a **Regular Session**, open to the public, at the Magnolia Fire Department, Station 181, 18215 Buddy Riley Blvd, Magnolia, Texas 77354 on Wednesday, July 15th, 2026, at 3:30 p.m. inside the boundaries of the District.

AGENDA ITEM:

1. Call meeting to order.

At 3:30 p.m., Commissioner Smith called to order the Regular Meeting of the Montgomery County Emergency Services District #10 (the "District"), and the roll was called of the duly appointed officers to-wit:

2. Roll Call, Pledge of Allegiance, Pledge of Texas, and Invocation.

Larry Smith	President	Present
Charles McDonald	Vice President	Present
Kelly Violette	Secretary/Treasurer	Present
Jeffrey Cunningham	Vice Secretary/Treasurer	Present
Dr. Todd Stephens	Board Member	Present

5 Commissioners were present, thus constituting a quorum.

Also present were Fire Chief Terry Colburn; Assistant Chief Jason Herrman; Executive Assistant Joanna Padilla; District Legal Counsel Krystine Ramon of Coveler & Peeler, PC; Randall Parr, CPA, and Lisa Covington, CPA of RF Parr Consulting Services LLC; Ryan Fortner from Revenue Management Services; and other Department Officers and Staff.

3. To receive Public Comment. Texas law and District policy establish that members of the public may offer comments on any subject of concern to the public. District policy establishes time limits to address the Board: 3 minutes for items on the agenda, 2 minutes for items not on the agenda, or 1 minute if the person has spoken on the same topic at any of the two preceding meetings. Anyone who interrupts the meeting intending to prevent or disrupt the Board from conducting the meeting by interjecting comments after the Public Comment item has concluded is subject to removal from the meeting and premises under Texas law after receiving a reasonable warning from the presiding officer.

No public comments were received.

4. To review and approve prior meeting minutes.

Ms. Padilla presented the minutes for review and approval for April 29, 2026, and May 13, 2026.

Commissioner McDonald motioned to approve the presented meeting minutes for review, seconded by Commissioner Violette. The motion was approved 5 to 0.

5. To address sales tax matters, including reviewing monthly sales tax information.

Mr. Fortner presented his sales tax report for June 2026. In July, the District collected $996,333.82 in sales tax, a 9.49% increase over the prior year.

No action was taken.

6. To receive a report from the District Bookkeeper.

District CPA Randy Parr presented his financial report for June 2026. Current Department funds are as follows:

Checking Accounts: $1,292,199

Investment Accounts: $20,447,925

Total Cash: $21,740,124

June operating expenses are at 69% of the year's budgeted amount. Loan proceeds of $7,413,000 for the construction of Station 182 have been received and transferred to a Texas Class account.

No further action was taken.

7. To receive and approve financial matters including depositories, audits, Investment Policy, tax reports and investments including approval of District expenses and bills and financial transfers.

District CPA Randy Parr presented a check run totaling $268,482.99 for board review and approval.

After further review, Commissioner Violette motioned to approve the payment of the district bills. Commissioner Stephens seconded the motion, which was approved 5 to 0.

8. To consider and accept excess collections for 2025 debt service and certification for debt service collection rate for 2026/2027.

Commissioner McDonald motioned to approve the excess collection for the 2025 debt service, totaling $0. Commissioner Cunningham seconded the motion, and it was approved 5 to 0.

9. To review and act on improvements, repairs, maintenance, and construction of facilities, including but not limited to permits, utilities, architectural/engineering services, selection of contractors, approval of costs/budgets, and payment of construction-related bills.

Assistant Chief Jason Herrman presented the design-build services RFQ for Station 186 to the board for review. The request for qualifications (RFQ) is planned for release by July 20th.

No action was taken.

10. To review and act to approve the purchase, funding, financing and payment for capital assets, including construction, vehicles, fire-fighting apparatus and equipment and for non-capital items and expenses.

No action was taken.

Commissioner Todd Stephens left the meeting at 5:00 pm

11. To receive a report from Fire Chief and staff regarding Fire Department activities and operations.

Fire Chief Terry Colburn had the following report for the month of July:

- The Fiscal Year 2027 Budget is awaiting final numbers from the County before being presented for board review and approval.
- The Department has applied for another SAFER Grant and will hear from them near the end of September.
- A staff meeting is scheduled for tomorrow to discuss the Department's plans for next year and the following three years.
- The MVFD audit is ongoing.
- The Hiring Committee has met several times and has made changes to the hiring process.
- Station 182: the building has been demolished.
- Boats for stations 181, 184, and 186 are about 3-4 weeks out for outfitting.
- The RFQ for Station 186's construction will go out on Monday, July 20th.
- New Administrative Positions: Quartermaster Ray has retired. The updated job posting for his role will close

on Monday, July 20th. So far, the Department has received 31 applications. The Department is also looking to fill both a receptionist and a PIO role.

- The cheer center has moved out.
- The new Battalion Chief for B Shift was selected: former Captain Joey Czichos. The Lieutenant exam will be scheduled next.
- Pre-fire Plans are being worked on, focusing on new commercial and apartment buildings.
- Items have been sent over to the ISO consultant for review.
- The probationary firefighters are in phase 2 of training.
- Captain Perry is currently attending ESRI, a conference for GSI.

No further action was taken.

The Board chose not to enter closed session on the following items:

12. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.

13. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.

14. To meet in Closed Session pursuant to Government Code §551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or a charge against an officer or employee, including the District administrative staff, executive staff and Fire Chief. Any employee the subject of review will be given the opportunity to request Open Session discussion of the matters if they are present at the meeting.

15. To review and act on employment/personnel issues, including policies, handbooks, procedures, hiring, firing, retention, compensation, benefits, scheduling, complaints and discipline of District employees, including administrative staff, fire suppression staff, executive staff and Fire Chief.

No action was taken.

16. To review and act on real estate matters, including but not limited to purchase, sale, lease, utilities, encumbrances, easements, resolutions, and other matters related to real property transactions, including engagement of realtor(s)/broker(s) and acquisition financing.

No action was taken.

17. To review and act on scheduling District meetings and items to be added to meeting agendas.

August 19, 2026, at 3:30 p.m. – Regular Meeting

18. Adjournment.

With no further business to discuss, the Board unanimously adjourned the meeting at 5:06 p.m.